Air Force Security Assistance Co

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Logistics Applications - Open Document Number Query Tutorial

AFSAC Schoolhouse DSN 986-0722 (937) 656-0722 September 11, 2016



Description Open Requisition Status



- Three ways to access Open Requisition Status
 - Open Document Number Query tool
 - Open Requisition Status Report
 - Daily NMCS Report (NMCS = Not Mission Capable Supply)
- Tools provide basic Supply Management functions over the web to USAF and customers around the world
- Tools allow customer to view customized reports on open requisitions
 - Can view a single requisition
 - Can view all requisitions associated with a particular case and/or line of a case



AFSAC Supply Management - Open Material & Services Tools



- Open Document Number Query
 - Research tool for a single requisition (covered in this Tutorial)
- Open Material & Services
 - Reporting tool for all requisitions sorted on a choice of parameters (see Open Material & Services Tutorial)
- Daily NMCS Report
 - Reporting tool for all requisitions that have been coded NMCS (see Daily NMCS Report Tutorial)



AFSAC Online Home Page https://afsac.wpafb.af.mil



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Applications Suite

Supply Application

Letter of Request (LOR)

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(Use the navigation links on the left to access the business applications)

We currently offer a range of Business Applications to provide our customers visibility into their country programs.

The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.



The AFSAC Online tools are accessed through the AFSAC Online website using any Internet connection.

-- Click here to apply for AFSAC Online account

 AFSA --DSL or high-speed internet connection not into recommended have di



AFSAC Online Feedback/Technical Assistance



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Logistics Applications



Use the "Feedback" link to document questions/comments about AFSAC Online tools.

 Business app (Use the navi business app For "Technical Assistance" (connectivity issues) with the AFSAC Online tools contact AFSAC Technical Support.

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The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.

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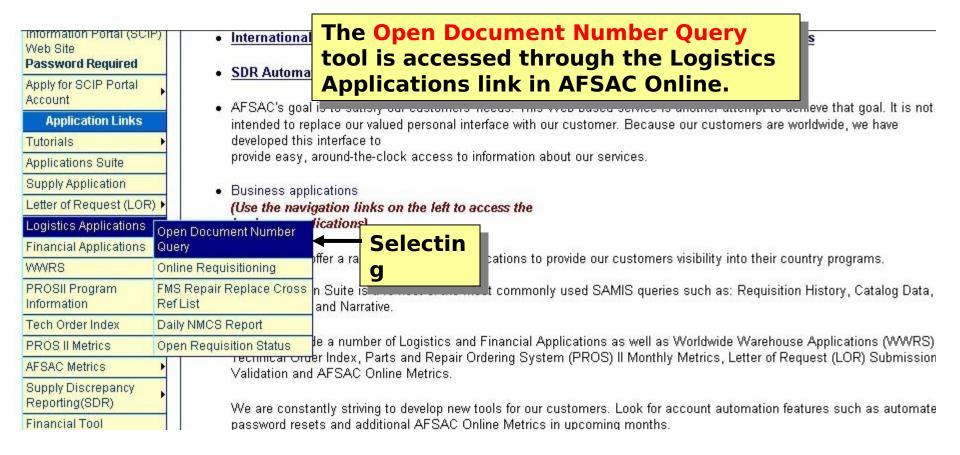
Open Document Number Query Tutorial

Use this Tutorial, to learn "How To" use the Open Document Number Query tool.



AFSAC Online Open Document Number Query

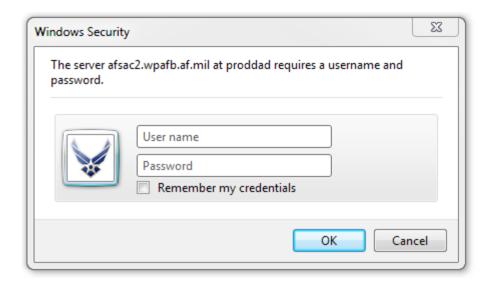






AFSAC Online Login - Open Document Number Query





- Use your AFSAC Online ID (User name) and Password to access the Open Document Number Query tool.
- 2. Then click "OK" button.



AFSAC Online - Open Document Number Query



NOTE: AFSAC Online will limit the user from viewing only their own country's data.

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Enter an Open Document Number



- Enter the Open Document (Control) Number you wish to research in the space provided.
- Click the "Submit" button.





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Re-Query

Document Number	D 02543456700	
Case/Line	YAE/004	
Stock Number	8140013883761	
Current Quantity	8	
Shipped Quantity	0	
Outstanding Quantity	8	
Current Status	BV	
Estimated Shipping Date	2006-MAR-02	
Current unit price	\$3,265.95	
Current requisition value	\$26,127.60	
Priority	06	
NMCS	No	
Programmed		
Follow up Point	FG5	
Project Code		

- Document Number Unique number assigned to
 the requisition. Make sure
 that this number matches
 the number you are
 researching.
- Case/Line Unique number assigned to the Letter of Offer and Acceptance (LOA) that this requisition was ordered against. Make sure they match the case and line you are researching.

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Re-Query

Document Number	D 02543456700
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Outstanding Quantity	8
Current Status	BV
Estimated Shipping Date	2006-MAR-02
Current unit price	\$3,265.95
Current requisition value	\$26,127.60
Priority	06
NMCS	No
Programmed	
Follow up Point	FG5
Project Code	Ma

- Current Quantity How many was ordered.
- Shipped Quantity How many have been shipped.
 This number may not match the "Current Quantity" depending on whether or not there has been a partial shipment.
- Outstanding Quantity -How many are left to be shipped





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Re-Query

Document Number	D 02543456700
Case/Line	YAE/004
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Current Quantity	8
Shipped Quantity	0
Outstanding Quantity	8
Current Status	BV
Estimated Shipping Date	2006-MAR-02
Current unit price	\$3,265.95
Current requisition value	\$26,127.60
Priority	06
NMCS	No
Programmed	
Follow up Point	FG5
Project Code	

- Current Status Indicates the current status of this requisition. Refer to Status Code definitions for more information.
- Estimated Shipping Date The date when the item is estimated to be shipped.
- Current Unit Price Price of the item being requisitioned.
- Current Requisition Value -Price times requisition quantity





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Re-Query

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Current Quantity	8
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Outstanding Quantity	8
Current Status	BV
Estimated Shipping Date	2006-MAR-02
Current unit price	\$3,265.95
Current requisition value	\$26,127.60
Priority	06
NMCS	No
Programmed	
Follow up Point	FG5
Project Code	1/4

- Priority Urgency of need assigned to the requisition.
- NMCS Not Mission
 Capable Supply (YES or NO) Highest priority assigned
 within a priority level.
- Programmed (YES or NO)
- Indicates whether or not this item is on the CLSSA programmed list.
- Follow Up Point Source of supply responsible for filling the requisition.
- Project Code Special code assigned to requisition



Re-Query New Document



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Re-Query

Document Number	D 02543456700	
Case/Line	YAE/004	
Stock Number	8140013883761	
Current Quantity	8	
Shipped Quantity	0	
Outstanding Quantity	8	
Current Status	BV	
Estimated Shipping Date	2006-MAR-02	
Current unit price	\$3,265.95	
Current requisition value	\$26,127.60	
Priority	06	
NMCS	N∘	
Programmed		
Follow up Point	FG5	
Project Code		

Click on the Re-Query link to start a search on another Open Document.



AFSAC Online - Open Document Number Query



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Enter an Open Document Number



- Enter the <u>Next</u> Open Document Number you wish to research in the space provided.
- Click the "Submit" button.



Practice



Now it is your turn:

 Use your own AFSAC Online user ID and password, and practice displaying the data for Open Document Number requisitions.